



TERMS OF REFERENCE – SUMMER STUDENT

References: Nil

GENERAL

1. The Summer Student reports directly to the Museum Curator for day to day issues.

RESPONSIBILITIES

2. The Summer Student will assume the duties of an assistant curator. Their duties will include:
 - a. Providing guided tours of the museum;
 - b. Assist with any display work and collection storage and inventory;
 - c. Assist visitors with requests for information;
 - d. Clean and maintain museum grounds; and,
 - e. Other duties as assigned.

EXPERIENCE

3. An obvious preference will be afforded to persons who have a personal linkage to the Regiment, its antecedents or the military history of Kingston's citizen soldiers. Preference will also be afforded to those summer students who have an interest in history.

CONFLICT OF INTEREST

4. Objectivity is essential for guiding the museum. Real and apparent conflicts of interest must be scrupulously avoided. This means for example that:
 - a. Private collecting practices should be declared, and any advice sought from the Senate Museum Committee on any collection-related decisions that might be perceived to have an element of conflict of interest; and,
 - b. Private business interests should be declared and the curator should withdraw from any decisions on purchase of goods or services that might benefit the curator directly or indirectly.

The Princess of Wales' Own Regiment